

Adopted September 18, 2011

THE CONSTITUTION FOR
GRACE EVANGELICAL LUTHERAN CHURCH
RIVER FOREST, ILLINOIS

PREAMBLE

We, the baptized members of the Church of Jesus Christ, responding in faith to the call of the Holy Spirit through the Gospel, and uniting together to preach the Word, administer the sacraments, and carry out God's mission, do hereby adopt this constitution and solemnly pledge ourselves to be governed by its provisions. In the name of the Father and of the Son and of the Holy Spirit.

CHAPTER 1: NAME AND INCORPORATION

1.01 The name of this congregation is Grace Evangelical Lutheran Church of River Forest, Illinois.

1.02 For the purpose of this constitution and the accompanying bylaws, Grace Evangelical Lutheran Church is hereinafter designated as "this congregation."

1.03 This congregation is incorporated under the laws of the State of Illinois. (Articles of Incorporation are appended to this constitution.)

CHAPTER 2: CONFESSION OF FAITH

2.01 The congregation confesses the Triune God: Father, Son, and Holy Spirit.

2.02 This congregation confesses Jesus Christ as Lord and Savior and the Gospel as the power of God for the salvation of all who believe.

a. Jesus Christ is the Word of God incarnate, through whom everything was made and through whose life, death, and resurrection God fashions a new creation.

b. The proclamation of God's message to us as both Law and Gospel is the Word of God, revealing judgment and mercy through word and deed, beginning with the Word in creation, continuing in the history of Israel, and centering all its fullness in the work of Jesus Christ.

c. Inspired by God's Spirit speaking through their authors, the canonical Scriptures of the Old and New Testaments record and announce God's revelation centering in Jesus Christ. Through them God's Spirit speaks to us to create and sustain Christian faith and fellowship for service in the world.

2.03 This congregation accepts the canonical Scriptures of the Old and New Testaments as the inspired Word of God and the authoritative source and norm of its proclamation, faith, and life.

2.04 This congregation accepts the Apostles', Nicene, and Athanasian Creeds as true declarations of the faith of this congregation.

2.05 This congregation accepts the Unaltered Augsburg Confession as a true witness to the Gospel, acknowledging as one with it in faith and doctrine all churches that likewise accept the teachings of the Unaltered Augsburg Confession.

2.06 This congregation accepts the other confessional writings in the Book of Concord--namely, the Apology of the Augsburg Confession, the Smalcald Articles and the Treatise, the Small Catechism, the Large Catechism, and the Formula of Concord--as further interpretations of the faith of the church.

2.07 This congregation confesses the Gospel, recorded in the Holy Scriptures and confessed in the ecumenical creeds and Lutheran confessional writings, as the power of God to create and sustain the Church for God's mission in the world.

CHAPTER 3: NATURE AND PURPOSE OF THE CHURCH

3.01 The Church is people called by God in Christ to nurture one another in faith and to bring the Gospel to unbelievers. The Holy Spirit keeps the Church in historic continuity with the communion of saints from Pentecost onward till the end of time and gathers people in congregations which extend across the face of the earth.

3.02 To participate in God's mission, this congregation as a part of the Church shall:

- a. Worship God in proclamation of the Word and administration of the sacraments and through lives of prayer, praise, thanksgiving, witness, and service.
- b. Proclaim God's saving Gospel of justification by grace through faith alone, according to the apostolic witness in the Holy Scripture, thereby preserving and transmitting the Gospel faithfully to future generations.

- c. Fulfill Christ's Great Commission by reaching out to all people to bring them to faith in Christ and by carrying out all ministry with a global awareness consistent with the understanding of God as Creator, Redeemer, and Sanctifier of all.
- d. Serve to meet human needs in response to God's love, caring for the sick and the aged, standing with the poor and the powerless, advocating dignity and justice for all people, working for peace and reconciliation among the nations, and committing itself to these needs.
- e. Nurture its members in the Word of God to grow in faith, hope, and love: to see daily life as the primary setting for the exercise of their Christian calling, and to use the gifts of the Spirit for their life together and for their calling in the world.
- f. Manifest the unity given to the people of God by living together in the love of Christ and by joining with other Christians in prayer and action to express and preserve the unity which the Spirit gives.

3.03 To fulfill its purpose, this congregation shall:

- a. Provide services of worship at which the Word of God is preached and the sacraments are administered.
- b. Provide pastoral care and help all members to participate in this ministry.
- c. Challenge, equip, and support all members in carrying out their calling in their daily lives and in the congregation.
- d. Teach the Word of God by providing for the ministries of Grace School, Sunday School, Adult - and Young Peoples' Education, and other programs named in the bylaws.
- e. Witness to the reconciling Word of God in Christ, reaching out to all people.
- f. Respond to human need, work for justice and peace, care for the sick and suffering, and participate responsibly in society.
- g. Motivate its members to provide financial support for the congregation's ministries.
- h. Encourage ecumenical relationships with other congregations.

CHAPTER 4: AUTHORITY OF THE CONGREGATION

4.01 This congregation as a body shall have the supreme and final authority in the external and internal administration and management of its affairs.

4.02 The powers of this congregation are those necessary to fulfill its purpose.

4.03 The authority of this congregation rests in the congregation in meetings called and conducted as provided in this constitution and bylaws.

4.04 Only such authority as is delegated to the Church Council or other organizational units in the congregation's governing documents is recognized. All remaining authority is retained by the congregation. The congregation is authorized to:

- a. Call a pastor and other called ministers.
- b. Remove from office any called, contracted, or elected individual.
- c. Approve the annual budget.
- d. Acquire real and personal property by gift, devise, purchase, and other lawful means.
- e. Hold title to and use its property for any and all activities consistent with its purpose.
- f. Sell, mortgage, lease, transfer, or otherwise dispose of its property by any lawful means.
- g. Elect its officers, Church Council, boards, and committees and require them to carry out their duties in accordance with the constitution and bylaws.

CHAPTER 5: MEMBERSHIP

5.01 Members of this congregation shall be those baptized persons on the roll of the congregation at the time that this constitution is adopted and those who are admitted thereafter, and who have declared and maintain their membership in accordance with the provisions of this constitution and its bylaws.

5.02 Members shall include the following:

- a. Baptized members are those persons who have been received by the Sacrament of Holy Baptism in this congregation, or, having been previously baptized in the name of

the Triune God, have been received by certificate of transfer from other Lutheran congregations.

b. Confirmed members are baptized persons who have been confirmed in this congregation, those who have been received by adult baptism or by transfer as confirmed members from other Lutheran congregations, or baptized persons received by affirmation of faith.

c. Associate members are persons holding membership in other congregations who wish to retain such membership but also desire to participate in the life and mission of this congregation, who accept the confessions of this congregation as stated in Chapter 2, and whose letters of request for associate membership have been received by this congregation.

5.03 It shall be the privilege and responsibility of members of this congregation to:

a. Make regular use of the means of grace, both Word and sacraments.

b. Live a Christian life in accordance with the Word of God and the teachings of the Lutheran church.

c. Support the work of this congregation and its ministries through contributions of their time, abilities, and financial support as biblical stewards.

5.04 Membership in this congregation shall be terminated by any of the following:

a. Death.

b. Resignation.

c. Transfer or release.

d. Disciplinary action (See Chapter 13).

CHAPTER 6: THE PASTORAL MINISTRY

6.01 This congregation has the authority to call a pastor by a two-thirds ballot vote of members present and voting at a meeting regularly called for that purpose. Before a call is issued, the officers and the committee elected by this congregation to recommend the call shall seek the advice and help of other Lutheran clergy and Lutheran church leaders.

6.02 Only an ordained person certified for ministry in the Lutheran church who adheres to the Confession of Faith as stated in Chapter 2 of this constitution may be called as a pastor of this congregation. Such person shall make public declaration to this effect when called and installed.

6.03 A pastor's specific duties, compensation, and other matters pertaining to the service of a pastor shall be included in a letter of call. When a pastor is called to serve in company with another pastor or pastors, the privileges and responsibilities of each pastor shall be specified in the call document.

6.04 The call of this congregation, when accepted by a pastor, shall constitute a continuing mutual relationship and commitment which, except in the case of the death of the pastor, shall be terminated by the congregation, after seeking the advice and help of other Lutheran clergy and Lutheran church leaders, for any of the following reasons:

- a. Mutual agreement to terminate the call.
- b. Completion of a call for a specific term of years.
- c. Resignation of the pastor.
- d. The physical or mental incapacity of the pastor.
- e. Disqualification of the pastor through discipline on grounds of false doctrine, immoral conduct, or continued dereliction of duty.
- f. The dissolution or reorganization of this congregation.

CHAPTER 7: OTHER CALLED MINISTRIES

7.01 The congregation has the authority to call persons into public ministry by a majority ballot vote of members present and voting at a regular meeting or a special meeting called for that purpose.

7.02 These ministers' specific duties, compensation, and others matters pertaining to their service shall be included in a letter of call.

7.03 All called ministers shall be committed to the confession of faith as stated in chapter 2.

7.04 The call of this congregation, when accepted by those called to public ministry within Grace Lutheran Church or School, shall constitute a continuing mutual relationship and commitment which, except in the case of the death of the called person, shall be terminated by the congregation for any of the following reasons:

- a. Mutual agreement to terminate the call.
- b. The completion of a call for a specific term of years.
- c. Resignation of the called minister.
- d. The physical or mental incapacity of the called minister.
- e. Disqualification of the called minister through discipline on grounds of false doctrine, immorality, or continued dereliction of duty.
- f. The dissolution or reorganization of Grace Lutheran Church or School.

CHAPTER 8: CONTRACTED MINISTRIES

8.01 Recommendations to contract persons into specific positions of service shall be made to the Church Council for approval. Any contractual agreements approved by the Church Council shall be subject to revision and final decision by the congregation.

8.02 These contracted persons' specific duties, compensation, term of service, and other matters pertaining to their work shall be included in a contract document.

8.03 A contract with this congregation, when accepted by those contracted for specific positions of service within Grace Lutheran Church or School, shall constitute a continuing mutual relationship and commitment which, except in the case of the death of the contracted person, shall be terminated for any of the following reasons:

- a. Mutual agreement to terminate the contract.
- b. The completion of a contract for a specific term of years.
- c. Resignation of the contracted person.
- d. The physical or mental incapacity of the contracted person.
- e. Disqualification of the contracted person through discipline on grounds of false doctrine, immoral conduct, or continued dereliction of duty.
- f. The dissolution or reorganization of Grace Lutheran Church or School.

CHAPTER 9: CONGREGATION MEETINGS

9.01 All meetings of this congregation shall be held at times specified in the bylaws. The president of the congregation shall preside at congregation meetings in the absence of the president, the vice-president shall preside.

9.02 A special congregation meeting may be called by the Church Council or shall be called at the written request of fifty {50} voting members presented to the president of the congregation. A special meeting may also be called by a two-thirds majority of those voting members present at a regular congregation meeting. The call for a special meeting shall specify the purpose for which it is to be held and no other business shall be transacted.

9.03 Those voting members present shall constitute a quorum.

9.04 Voting by proxy or by absentee ballot shall not be permitted.

9.05 All actions by the congregation shall be by majority vote except as otherwise provided in this constitution.

9.06 Robert's Rules of Order {latest edition}, shall govern parliamentary procedure of all meetings of this congregation.

CHAPTER 10: OFFICERS

10.01 The officers of this congregation shall be a president, vice-president, secretary, treasurer, and assistant treasurer.

- a. Duties of the officers shall be specified in the bylaws.
- b. Officers shall be voting members of the congregation. Associate Members may not serve as President, Vice President, Treasurer, Assistant Treasurer, Secretary, Elder, or Trustee.
- c. The President, Vice President, Treasurer, and Secretary shall be voting members of the Church Council. The Assistant Treasurer may serve as a non-voting member of the Church Council.

10.02 The congregation shall elect its officers by written ballot at the congregational meeting specified for this purpose in the bylaws. Terms of office are designated in the bylaws.

10.03 No officer shall hold more than one elected office at a time.

10.04 Should an office of the congregation be declared vacant, the Church Council shall elect a successor, by majority vote, to serve until the next congregational meeting at which election of officers takes place.

CHAPTER 11: CHURCH COUNCIL

11.01 The voting membership of the Church Council shall consist of the President, Vice President, Secretary, and Treasurer of the congregation, one elected member from each of the boards of elders, elementary education, trustees, and worship, and one elected member for each of three ministry clusters as set forth in the bylaws, for a total of eleven voting members.

11.02 The Church Council shall have general oversight of the life and activities of this congregation to the end that everything be done in accordance with the Word of God and the faith and practice of the Lutheran church.

11.03 The Church Council shall lead this congregation to state its mission, engage in long-range planning, set goals and priorities, oversee the organizational structure of the congregation, and evaluate the congregation's activities in light of its mission and goals.

11.04 The Church Council shall see that the provisions of this constitution and its bylaws are carried out.

11.05 The Church Council shall have oversight of the financial and property matters of this congregation.

11.06 The Church Council shall meet once a month. Special meetings may be called by Council Chair, and shall be called at the request of at least five of its voting members. Five (5) days notice for both regular and special meetings of the Council shall be given to all members of the Council.

11.07 A quorum for the transaction of business shall consist of six voting members of the Church Council.

11.08 The Church Council shall provide for an annual review of the membership roster.

11.09 The Church Council shall submit an Annual Report to this congregation.

CHAPTER 12: CONGREGATIONAL BOARDS, COMMITTEES, AND ORGANIZATIONS

12.01 Congregational boards may be formed as the need arises, by recommendation of the Church Council and approval of the congregation.

12.02 The Church Council shall have general oversight of all congregational boards.

12.03 Congregational committees and organizations may be formed as the need arises by approval of the Church Council.

12.04 Duties of congregational boards, committees, and organizations shall be specified in the bylaws.

12.05 All organizations within this congregation shall exist to aid it in ministering to the members of this congregation and to all persons who can be reached with the Gospel of Christ. As outgrowths and expressions of this congregation's life, the organizations are subject to its oversight and direction. This congregation at its meetings shall determine their policies, guide their activities, and receive reports concerning their membership, work, and finances.

CHAPTER 13: DISCIPLINE OF MEMBERS

13.01 Prior to disciplinary action of a member, the Board of Elders and pastors will attempt reconciliation following Matthew 18:15-20. Members who willfully and - persistently refuse the ministry of spiritual discipline--the goal of which is to restore the person through admonition of the Law and the Gospel--shall be considered outside the membership of the congregation. The Board of Elders and pastors will report this to the Church Council and the congregation.

CHAPTER 14: BYLAWS

14.01 This congregation may adopt bylaws. No bylaw may conflict with this constitution.

14.02 Bylaws may be amended by submitting proposed changes in writing to the Church Council for review. The Church Council shall give notice of the specific changes to the congregation on the Sunday prior to the call of the motion at the next legally called meeting of the congregation. A simple majority of those voting affirmatively will approve the motion.

CHAPTER 15: AMENDMENTS

15.01 To amend this constitution requires a two-thirds vote at two consecutive regular or special meetings of this congregation.